



Bringing physicians together for a healthier Ohio

2019 OSMA House of Delegates –Resolution Drafting Guidelines Submission Deadline: February 6, 2019

Submit Resolutions to resolutions@osma.org (preferred method)

Or mail to: Office of Executive Director\Annual Meeting Resolution
5115 Parkcenter Ave, Suite 200
Dublin, OH 43017
614-527-6763 (fax)

Use the following guidelines when preparing resolutions to be submitted to the OSMA House of Delegates. Adherence to these guidelines facilitates deliberations of the Resolution Committees and the House of Delegates and ensures that the intent of the resolution is clear, concise and well-documented. Incomplete resolutions (i.e. without title, sponsor) or resolutions that contain inaccuracies will be returned to the author.

Guidelines

- 1) File resolutions with the OSMA Executive Director at least 60 days prior to the Annual Meeting. **An electronic (e-mail) version is preferred.** The OSMA will send confirmation of receipt.
- 2) Each resolution must have a sponsor and a title that reflects the action requested.
- 3) Check all supporting data, such as quotes, references to previous or other actions and statistical information for accuracy. Cite data sources as clearly as possible, preferably in footnotes.
- 4) Pay careful attention to grammar, spelling and sentence syntax to assure that the intent of the resolution is clear. Write in active voice and use the abbreviation OSMA for Ohio State Medical Association.
- 5) Include a fiscal note with all resolutions no matter how small the amount. Keep in mind that almost all HOD resolutions require some expenditure by the Association. Cost guidelines are as follows:

Resolutions with minimal implementation activities	\$500+
Resolutions that request governmental advocacy	\$50,000+
Resolutions that form an internal task force or join an external coalition	\$25,000- \$500,000
Public education campaigns	\$100,000+

- 6) Review the OSMA Strategic plan approved by Council on October 30, 2016 that is posted on the OSMA Annual meeting portion of the website. Resolutions should generally align with organizational strategic priorities. *This does not mean that resolutions with subject matter outside of the strategic plan are inappropriate. However, the Strategic Plan is the guiding document, approved by the OSMA Council, to assist the OSMA with setting priority activities for implementation.* Also be sure that resolutions align with OSMA's mission, vision, values and as posted on the OSMA web site under About OSMA, Guiding Statements.

Sample

Resolution 01-16

SUBMITTED BY: OSMA Council
TITLE: Membership Campaign

WHEREAS, The Ohio State Medical Association is the only statewide medical association which is capable of speaking for all Ohio physicians; and

WHEREAS, Ohio State Medical Association members have urged that all Ohio physicians become involved in the activities of organized medicine¹; and

WHEREAS, There are several thousand physicians who do not belong to the Ohio State Medical Association; **therefore be it**

RESOLVED, That the Ohio State Medical Association make every effort to speak for all Ohio physicians by inviting nonmembers to become involved in organized medicine; and, **be it further**

RESOLVED, That a formal membership campaign be developed to encourage non-members to join the Ohio State Medical Association.

Fiscal Note: \$5,000.

1. "Survey Results: OSMA Members Voice Ideas, Problems and Opinions," *Ohio Medicine*, September 1998.

OSMA Strategic Priorities

- Empowering physicians to engage and educate patients on improving their health and the health of Ohio
- Leading physicians into the future through support in optimal practice models and in their role as the leader of the new health care systems
- Supporting the future of medicine by engaging medical students and residents and collaborating with other medical and health care organizations

OSMA Mission Statement

“The Ohio State Medical Association (OSMA) is dedicated to empowering physicians, residents and medical students to advocate on behalf of their patients and profession.”

OSMA Vision Statement

“Bringing physicians together for a healthier Ohio “

OSMA Values Statement

The OSMA values:

- The sanctity of the physician-patient relationship
- The role of physicians as the leader of the health care team
- Innovation that transforms health care delivery and improves the health of patients and the patient experience
- Access to high quality, affordable health care
- The role of patients in improving their health
- The future generation of physicians – medical students, residents, and fellows

Approved by the OSMA Council on September 28, 2013