BYLAWS OF THE OHIO STATE MEDICAL ASSOCIATION ORGANIZED MEDICAL STAFF SECTION

CHAPTER I – PURPOSE

1. **ORGANIZED MEDICAL STAFF SECTION.** There shall be a section of the Ohio State Medical Association (OSMA) known as the Organized Medical Staff Section (OMSS) for physicians who are members of the medical staff of an Ohio hospital, other health-care delivery facility or an emerging delivery system registered with the Ohio Department of Health, to be addressed hereafter in these bylaws as organized medical staffs. To be eligible for representation in the OSMA-OMSS, the above entities shall have a medical staff organization, network panel, or group consisting of at least 50% practicing physicians and have a written document that provides a process for the physicians to elect their officers, conduct credentialing and peer review activities, and provide input to the utilization review and quality improvement programs.

   A. **PURPOSE.** The purpose of this section is to provide a forum to discuss the needs and concerns of physician members of hospital medical staffs and those who participate in organized medical staffs.

   B. **PARTICIPATION.** Participation in the section's activities shall be open to all members of organized medical staffs who are licensed to practice medicine or surgery or osteopathic medicine and surgery in the state of Ohio.

   C. **PROVISIONAL PARTICIPATION.** Since some organized medical staffs, as defined above, will not have the written documents (bylaws) in place initially, participation shall be open to provisional participation and a representative for a period of one year.

      Provisional representatives can testify regarding resolutions. They will be seated with the certified representatives and may have the privilege of the floor during the OSMA-OMSS annual meetings. They

will not be able to make a motion, vote, or hold an office on the steering committee.

CHAPTER II – OFFICERS

1. **STEERING COMMITTEE.** There shall be a Steering Committee of the Organized Medical Staff Section to direct the programs and activities of the Section, subject to the approval of the OSMA Council.

   A. **MEMBERS.** There shall be five (5) voting members of the Steering Committee, consisting of a Chair, Vice Chair, Secretary, Delegate and Alternate Delegate of the OMSS to the OSMA House of Delegates, elected at the business meeting of the section as provided in the Constitution and Bylaws of the OSMA and the Bylaws of the OMSS. Six (6) voting members shall be nominated on the basis of geographic diversity and interest by the Chair and approved by the Steering committee.

2. **OFFICERS.** The officers of the section shall have the following duties and responsibilities.

   A. **CHAIR.** The chair shall direct the development of the OSMA-OMSS. The Chair shall preside at the business meetings of the OSMA-OMSS and all meetings of the Steering Committee. The Chair shall serve as the OMSS representative to the OSMA Council.

   B. **VICE CHAIR.** The Vice Chair shall assist the Chair and preside in the absence of the Chair or at his or her request. The Vice Chair shall assume the position of Chair should the Chair become unable to serve.

   C. **SECRETARY.** The Secretary shall maintain such records as may be necessary or advisable for the conduct of the activities of the Section. The Secretary shall supervise the certification of the voting representatives of the OSMA-OMSS.

D. **DELEGATE AND ALTERNATE DELEGATE.** The Delegate and Alternate Delegate shall represent the members of the OMSS at the OSMA House of Delegates.

3. **TERM.** Steering Committee members shall serve a term of two years, beginning at the conclusion of the Annual Meeting at which they were elected or appointed and ending at the conclusion of the Annual Meeting two years hence or until their successors are duly elected and qualified. No member shall serve as Chair for more than three consecutive terms. Any officer originally elected to serve a year or less of an unexpired term shall not be regarded thereby as having served a term. Nothing in these bylaws shall be construed as forbidding later reelection to any office, after an interruption in consecutive service.

4. **VACANCIES.** Any vacancy occurring at an OSMA Annual Meeting shall be filled in accordance with Chapter 4, Section 5 of the OSMA Bylaws. Any vacancy occurring of voting members on the Steering Committee, other than the position of Chair or those occurring at the Annual Meeting of the OSMA House of Delegates, shall be filled by the remaining members of the Steering Committee at their next meeting, by majority vote. The Chair may appoint individuals to fill any vacancy of members.

CHAPTER III – BUSINESS MEETING

1. **BUSINESS MEETING.** There shall be a business meeting of members of the Section held on the first day of each Annual Meeting of the OSMA House of Delegates.

A. **VOTING REPRESENTATIVES.** The physician members of the organized medical staff may elect a voting representative to the business meeting of the Organized Medical Staff Section. The voting representative must be an OSMA member who is an active and voting member of the organized medical staff. Elected voting representatives to the business meeting shall be certified to the Secretary of the OMSS by an officer of the medical staff of the organized medical staff. The Chair of the OSMA-OMSS may be an

official voting delegate without being an organized medical staff representative from his/her affiliated organization.

B. **RULES OF ORDER.** The deliberations of the OMSS shall be conducted in accordance with parliamentary usage as prescribed in the then current edition of Alice Sturgis' The Standard Code of Parliamentary Procedure, as revised by the American Institute of Parliamentarians.

C. **PURPOSES OF THE BUSINESS MEETING.** The purposes of the business meeting shall be:

1. to hear reports or presentations, including CME sessions

2. to consider and vote upon such matters as may properly come before the meeting including the passage of appropriate resolutions which shall be submitted thirty (30) days prior to the Annual Meeting – distributed to medical staff representatives at least fifteen (15) days prior to the meeting and emergency resolutions whose admission for consideration must be by a two-thirds (2/3) vote of the assembly;

3. to elect a Chair, Vice Chair, Secretary, Delegate and Alternate Delegate to the OSMA House of Delegates for the OMSS.

CHAPTER IV – ELECTIONS

1. **NOMINATIONS.** Any voting representative to the OSMA-OMSS may be nominated for any of the five (5) elective offices. If the section so chooses, the Chair may be elected to also serve as Secretary, Delegate or Alternate Delegate to the OSMA House of Delegates. Only voting representatives may nominate candidates. Nominations will be made orally and each nominee has the right to address the Section.

CHAPTER V – AMENDMENTS

1. **METHODS OF AMENDING.** These bylaws may be amended at any Annual Meeting of the OMSS by a majority vote of the representatives present at

that session, provided that the proposed amendment(s) shall have been published on the OSMA web site and announced in *Ohio Medicine* at least thirty (30) days prior to the OSMA-OMSS Annual Meeting.

2. **APPROVAL OF COUNCIL.** Any provision in the bylaws adopted by the representative assembly at the Annual Meeting of the OMSS will be subject to the approval of the Council of the Ohio State Medical Association prior to implementation.

Approved by OSMA Council 01/26/2013,
Updated allowing Chair to sit on Council April 2025